

DEPARTMENT OF EDUCATION

SUMMARY BY PROGRAM  
(amounts expressed in thousands)

-----Year Ending June 30, 1987-----					-----Year Ending June 30, 1989-----		
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	1988 Adjusted Approp	Requested	Recom- mended
Direct Educational Services and Assistance							
644	---	-18	626	619	695	727	727
210	1	22	233	229	237	229	229
265	---	29	294	292	306	304	304
1,306	---	52	1,358	1,354	1,555	1,573	1,573
2,425	1	85	2,511	2,494	2,793	2,833	2,833
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Sub-Total							
Operation and Support of Educational Institutions							
7,296	38	356	7,690	7,549	7,943	7,635	7,635
2,525	133	93	2,751	2,678	2,739	2,633	2,633
9,821	171	449	10,441	10,227	10,682	10,268	10,268
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Sub-Total							
Supplemental Education and Training Programs							
1,450	---	174	1,624	1,616	1,652	1,783	1,783
1,450	---	174	1,624	1,616	1,652	1,783	1,783
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Sub-Total							
Educational Support Services							
3,466	1	122	3,589	3,509	4,940	6,403	6,403
482	442	2	926	826	972	1,256	1,256
30	1,230	1	1,261	1,197	1,647	2,193	2,193
8,114	7	494	8,615	8,587	9,022	9,539	9,539
205	---	7	212	211	226	222	222
300	---	34	334	331	333	431	431
151	---	10	161	160	165	163	163
371	85	106	562	515	451	499	499
13,119	1,765	776	15,660	15,336	17,756	20,706	20,706
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Sub-Total							
Education Administration and Management							
1,237	5	93	1,335	1,328	1,412	1,411	1,411
6,911	84	1,157	8,152	8,011	8,922	11,437	11,437
8,148	89	1,250	9,487	9,339	10,334	12,848	12,848
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Sub-Total							
Cultural and Intellectual Development Services							
3,594	9	102	3,705	3,690	4,103	3,891	3,891
523	---	2	525	525	549	632	632
4,117	9	104	4,230	4,215	4,652	4,523	4,523
39,080	2,035	2,838	43,953	43,227	47,869	52,961	52,961
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Total Appropriation, Department of Education							

34. DEPARTMENT OF EDUCATION  
30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
31. DIRECT EDUCATIONAL SERVICES AND ASSISTANCE

OBJECTIVES

1. To provide financial assistance to all public local education agencies for operating costs.
2. To provide financial assistance for the education of children attending non-public schools.
3. To provide technical and financial assistance to local school districts for academic programs preparing out-of-school youth and adults to develop literacy skills necessary to obtain a State high school equivalency diploma and to provide a Statewide testing program for high school equivalency.
4. To promote local programs to improve the English and citizenship skills of foreign-born adults.
5. To aid, administer, evaluate, and monitor educational programs for handicapped children and adults, including State and Federal projects.
6. To aid, develop, manage, and evaluate Federal and State educational programs for children and adults of limited English speaking proficiency.
7. To administer and monitor the funding of Federal and State remedial education programs for youth and adults and to assure an educational program to residents of state institutions.

Program Classifications

01. General Formula Aid--Current expense equalization support--(NJS18A:7A-1 et seq.) is provided to local districts in inverse proportion to the district's property wealth. The formula is designed to equalize the resources available to all districts. Within certain limits, the formula also rewards districts for their local effort by increasing the district's aid as it increases the level of expenditure which it sets for on-going educational activities. The ratio used to support a district's net current expenses and the district's actual aid entitlement are calculated according to the following steps.
  - a. The district's equalized valuation per pupil is divided by the State guaranteed valuation per pupil, and the quotient is subtracted from 1.0 to obtain the district's State support ratio.
  - b. The district's State support ratio is multiplied by the smaller of the net current expense budget for the pre-budget year or the product of the resident enrollment and the State support limit. The amount obtained is the current expense equalization support. (The State support limit varies according to the number of grades supported by a district's budget.)
  - c. Notwithstanding the calculations in sections a and b, no district can receive less in current expense equalization support than an amount calculated as follows:
    1. Divide the district's equalized valuation per pupil by the minimum aid guaranteed valuation per pupil.
    2. Subtract the quotient from 1.0 and multiply the remainder by 10% to obtain the district's minimum aid support ratio.
    3. Multiply the district's minimum aid State support ratio by the product of the resident enrollment and the State support limit.
02. Nonpublic School Aid--Boards of Education (NJS18A:58-37.1 et seq.) in public school districts in New Jersey in which a nonpublic school is located are required to purchase and lend textbooks upon individual request to all students attending school in such district, who are enrolled in grades K-12 in a nonpublic school within the district which complies with compulsory school attendance requirements and with the requirements of Title VI of the Civil Rights Act of 1964. State aid is paid in an amount equal to the actual expenditure for the purchased textbooks, not to exceed the State average budgeted textbook expense per public school pupil for the pre-budget year for all students who on the last day of September of the preceding year were enrolled in grades K-12 of a public school.

Nonpublic Auxiliary Services Aid--Boards of Education (NJS18A:58-37.1 et seq.) in public school districts in New Jersey are required to provide auxiliary services upon the consent of the parent or guardian to all students who are enrolled full-time in grades K-12 in a non-public school located within the district which complies with compulsory school attendance requirements and with the requirements of Title VI of the Civil Rights Act of 1964. State aid is paid in an amount equal to the statewide average cost of providing each equivalent service to pupils enrolled in the public schools multiplied by the actual number of pupils as of the last school day in October in the prebudget year.

Nonpublic Handicapped Aid--Boards of Education (NJS18A:46-19 et seq.) in public school districts in New Jersey are required to provide for the identification, examination, classification and speech correction services for each student who is enrolled full-time in grades K-12 in any nonpublic school located within the district which complies with compulsory school attendance requirements and with the requirements of Title VI of the Civil Rights Act of 1964. State aid is paid in an amount equal to the actual expenditure required by each public school district to provide for these services.

Nonpublic Nutrition Aid--Nonpublic schools (NJS18A:58-7.1 et seq.) are reimbursed from Federal funds for Type A lunches served under the National School Lunch Program and from State funds for all Type A lunches.
03. Miscellaneous Grants-in-Aid--The following programs are included:
  - a. Emergency Aid allows the Commissioner (NJS18A:58-11), with the approval of the State Board of Education, to distribute funds for current operating expenses to meet unforeseen conditions in any school district.
  - b. Public School Safety Act provides the Commissioner of Education with the authorization (NJS 18 A:17-44) to reimburse up to 75% of the cost of public school law enforcement officers employed by local boards of education.
  - c. Aid for Asbestos provides funds for distribution to school districts pursuant to 18A:58-68 et seq. to provide financial assistance for the removal of materials containing asbestos which present current or potential health hazards in occupied areas of schools.
  - d. Minimum Teacher Salary provides funds pursuant to 18A:29-5 et seq. necessary to increase salaries of full-time teaching staff to a minimum level of \$18,500.

34. DEPARTMENT OF EDUCATION--Continued  
30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
31. DIRECT EDUCATIONAL SERVICES AND ASSISTANCE

- e. The Governor's Annual Teacher Recognition Program provides funds pursuant to 18A:29A-1 et seq. to encourage local and Statewide recognition of outstanding teaching professionals.
- f. The Urban Initiative is a program designed to improve the quality of education in New Jersey's 56 urban districts. It is composed of two parts; Operation School Renewal, a comprehensive effort in Trenton, East Orange and Neptune; and the Broad Based Component, a composite of training and services available to the remaining 53 urban districts.

Operation School Renewal represents a firm commitment by the Department of Education to help the three districts achieve the following objectives: to improve student attendance to the statewide average; to raise pupil performance in reading, mathematics and writing to the state standard; to increase the effectiveness of building principals; to reduce reported incidences of disruptive behavior and to reduce youth unemployment through vocational education.

Within the Broad Based Component, urban districts may choose intensive assistance from the department to address any of 10 different educational areas. These are: improving reading/improving mathematics skills, improving writing skills, increasing youth employment, improving secondary special education options, enabling compensatory and bilingual education students to fulfill high school graduation requirements, developing alternative educational programs for disruptive youth, establishing programs to prevent substance abuse, enabling young dropouts to earn a high school diploma and fostering computer literacy and instructional uses of technology.

04. Adult and Continuing Education--Four activities comprise this program classification. They ensure that adults, 16 years of age or over, will be provided with literacy education opportunities. State funds provide the matching share required under the Federal aid grant for Adult Basic Education (PL 91-230).

- a. Adult and Continuing Education--These funds (NJS 18A:50-7) support leadership capabilities in school districts for adult educational programs. Grants for the partial salary of a director do not exceed \$12,000 per district.
- b. High School Equivalency--Provides funds to school districts and other agencies to instruct adults and out-of-school youth lacking a high school diploma in the academic skills necessary to pass the test of General Educational Development, thereby earning a High School Diploma.
- c. Adult Literacy--This program provides the 10% matching share required under the Federal aid grant for Adult Basic Education (PL 91-230). Grants are made available to local educational agencies to support instructional programs, and to four Adult Education Resource Centers for teacher training and monitoring of local instructional programs.
- d. Schooling for Foreign-Born--Technical and financial assistance is provided, for programs (NJS 18A:49-1 et seq.) for the foreign-born to school districts for classes in English and citizenship, with the State matching local funds to a maximum of \$5,000 per school district in any one year.

05. Bilingual Education--Categorical aid is provided to local districts for the additional costs of educating students of limited English proficiency; technical assistance (NJS18A:35-15) and program support are also provided. Funds are provided to school districts with 20 or more students of limited English proficiency in any one language classification who are enrolled in approved bilingual programs, and to school districts with less than 20 students of limited English proficiency who are enrolled in an approved English as a Second Language program.

06. Compensatory Education--Federal and State funds are provided to school districts for educationally disadvantaged pupils who are enrolled in remedial or preventive programs in the academic areas of language development and computational skills.

- a. State Compensatory Education--Funds are provided as a categorical aid (NJS18A:7A-20) for the additional costs incurred by local districts in operating compensatory education programs. Eligibility for funds is determined by the number of students enrolled in an approved remedial or preventive program, and the aid is calculated according to the additional cost factor determined by law. Under NJS 18A:7A-22, 3% of the amount calculated for State Compensatory Education is to be appropriated for pilot and demonstration projects.
- b. Aid to the Programs for the Disadvantaged--Under the Federal Education Consolidation and Improvement Act of 1981, Chapter 1, financial assistance is provided by non-matching formula allocations to eligible local public educational agencies based on the percentage of low-income children who reside in the district. Each school district must develop a program based on the assessed needs of the educationally disadvantaged children who reside in eligible low-income areas. Grants are made to local educational agencies for the operation of increased language experiences, computational skills, bilingual or English as a Second Language program. Department staff monitors the approved programs to determine compliance, and annual reports must be filed.

07. Special Education--Categorical aid is provided for the additional costs incurred in providing individualized educational programs to children in the following categories of special education: educable, trainable, perceptually impaired, orthopedically handicapped, neurologically handicapped, visually handicapped, auditorily handicapped, communication handicapped, emotionally disturbed, socially maladjusted, chronically ill, multiply handicapped, and pre-school handicapped. Categorical aid is also provided for approved private school tuition, supplementary and speech instruction resource rooms, home instruction, and children in State facilities (NJS 18A:7B-1 et seq.). The aid received by a district is the product of the number of children in a category, the additional cost factor for the category, and the prior year State average net current expense budget per pupil.

Program staff are involved in four activities. They provide technical assistance to local educational agencies for handicapped children from pre-school through grade 12; investigate and resolve complaints from parents regarding the evaluation, classification and local educational programming of handicapped children; technical assistance to other State agencies with responsibilities for education of the handicapped; and administer and monitor State and Federal grants-in-aid to local educational agencies. Under Federal legislation (Public Law 94-142, the Education of All Handicapped Children Act), a formula grant is received by districts. Federal programs for handicapped, neglected and delinquent pupils in State-operated programs are administered. The Department has the responsibility to monitor educational programs and the flow-through of State aid funds to the Departments of Human Services and Corrections.

34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 31. DIRECT EDUCATIONAL SERVICES AND ASSISTANCE

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
<b>EVALUATION DATA</b>				
<b>General Formula Aid</b>				
Average daily enrollment.....	1,110,999	1,102,663	1,089,000	1,076,000
Support Per Pupil (per local budgets, including debt service, transportation, equalization/ minimum aid, capital outlay, all categorical aid and pension contribution).....	\$5,675	\$6,197	\$6,882	\$7,690
Local.....	\$3,018	\$3,306	\$3,712	\$4,166
State.....	\$2,410	\$2,634	\$2,897	\$3,217
Federal.....	\$247	\$257	\$273	\$307
Percent Support Per Pupil				
Local.....	53.2%	53.3%	53.9%	54.2%
State.....	42.5%	42.5%	42.1%	41.8%
Federal.....	4.3%	4.2%	4.0%	4.0%
<b>Parameters used to calculate State Aid entitlement</b>				
Resident enrollment, last day of September (pre-Budget year).....	1,145,340	1,128,611	1,120,620	1,105,928
State guaranteed valuation per pupil.....	\$250,927	\$287,215	\$345,471	\$436,656
Minimum aid guaranteed valuation per pupil.....	\$2,147,073	\$2,457,573	\$2,956,041	\$3,736,270
State average net current expenses budget per pupil.....	\$3,349	\$3,638	\$3,988	\$4,524
<b>Non-Public School Aid</b>				
Auxiliary services--students served.....	22,507	24,775	24,000	24,000
Handicapped services--students served.....	16,445	16,785	17,500	17,500
<b>Adult and Continuing Education</b>				
<b>Adult Literacy Education</b>				
Total Students enrolled.....	9,394	10,027	10,100	13,250
Adult Students.....	8,473	8,573	8,500	11,750
Inmates and patients enrolled.....	1,088	1,811	1,800	1,800
Urban enrollees.....	7,013	6,397	6,325	6,325
Handicapped enrolled.....	372	365	375	375
Adult Students--Welfare Reform Program				3,250
Adults Improving Basic Skills.....	6,587	6,601	6,545	8,820
Total Dropouts ages 16 through 21.....	921	1,454	1,600	1,500
Dropouts Entering Employment or Training.....	304	479	500	500
Dropouts Earning Diploma.....	193	260	480	480
<b>High School Equivalency</b>				
Programs.....	112	127	133	133
Students Enrolled.....	12,875	11,293	11,300	15,750
Students Enrolled--Welfare Reform Program.....				4,450
Students Improving Basic Skills.....	9,710	8,130	8,135	11,315
Students Referred to GED Testing.....	4,858	3,952	3,955	3,955
Students Earning Diplomas.....	2,808	2,370	2,373	3,743
<b>Schools for Foreign-born</b>				
Districts funded.....	68	72	71	73
Aliens enrolled.....	6,068	6,623	6,500	7,049
<b>Adult Education</b>				
Districts funded.....	125	125	133	135
Enrollments.....	485,364	484,802	493,000	500,000
<b>Bilingual Education</b>				
Limited English speaking students served.....	34,131	34,803	35,514	36,000
<b>Compensatory Education</b>				
<b>Title I</b>				
Handicapped children served.....	5,235	5,316	5,822	5,900
Migrant children served.....	3,906	3,525	3,222	3,000
Disadvantaged children served.....	207,601	202,612	205,000	207,000
State Compensatory Programs				
Children served.....	195,857	239,533	242,000	245,000
<b>Special Education</b>				
Children participating(a).....	171,148	173,926	175,000	175,000
Home Instruction Hours.....	397,257	411,269	400,000	400,000
State Facilities Education				
Number of Students in Facilities.....	3,938	3,526	3,600	3,600

(a) Exclusive of children receiving home instruction.

34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 31. DIRECT EDUCATIONAL SERVICES AND ASSISTANCE

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
<b>POSITION DATA</b>				
Budgeted Positions.....	67	68	68	68
Adult and Continuing Education.....	22	22	22	22
Bilingual Education.....	4	5	5	5
Compensatory Education.....	7	7	7	7
Special Education.....	34	34	34	34
Authorized Positions--Federal.....	101	105	104	104
Total Positions.....	168	173	172	172

APPROPRIATION DATA (amounts expressed in thousands)

-----Year Ending June 30, 1987-----					-----Year Ending June 30, 1989-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	1988 Adjusted Approp	Requested	Recom- mended
644	---	-18	626	619	Adult and Continuing Education	04	695	727	727
210	1	22	233	229	Bilingual Education	05	237	229	229
265	---	29	294	292	Compensatory Education	06	306	304	304
1,306	---	52	1,358	1,354	Special Education	07	1,555	1,573	1,573
2,425	1	85	2,511	2,494	<b>Total Appropriation</b>		2,793	2,833	2,833
<b>Distribution by Object</b>									
2,168	---	70	2,238	2,230	Personal Services--				
					Salaries and wages		2,428	2,468	2,468
2,168	---	70	2,238	2,230	<b>Total Personal Services</b>		2,428(a)	2,468	2,468
56	---	4	60	59	Materials and Supplies		52	51	51
186	---	-6	180	179	Services Other Than Personal		199	201	201
15	---	---	15	14	Maintenance and Fixed Charges		14	13	13
---	---	4	4	4	Special Purpose--				
---	---	---	---	---	Immersion training projects	05	---	---	---
---	---	---	---	---	Plan to revise special				
---	---	4	4	4	education	07	100	100	100
---	---	4	4	4	<b>Total Special Purpose</b>		100	100	100
---	1	13	14	8	Additions, Improvements and				
					Equipment				
<b>OTHER RELATED APPROPRIATIONS</b>									
204,110	7,079	-392	210,797	202,216	<b>Total State Aid</b>		84,973	144,562	136,437
206,535	7,080	-307	213,308	204,710	<b>Total General Fund</b>		87,766	147,395	139,270
1,791,674	---	---	1,791,674	1,790,840	<b>Total Property Tax Relief Fund</b>		2,064,399	2,314,210	2,243,290
1,998,209	7,080	-307	2,004,982	1,995,550	<b>Total State Appropriations</b>		2,152,165	2,461,605	2,382,560
<b>Federal Funds</b>									
---	{ 89 9,532 R }	---	9,621	9,344	Miscellaneous Grants-In-Aid	03	11,634	12,447	12,447
---	{ 2,701 R }	-154	2,547	2,536	Adult and Continuing Education	04	2,484	3,928	3,928
---	{ 9 1,122 R }	-1	1,130	1,078	Bilingual Education	05	1,209	1,353	1,353
---	{ 258 91,876 R }	-3,668	88,466	87,812	Compensatory Education	06	115,444	133,230	133,230
---	{ 288 42,389 R }	-951	41,726	41,150	Special Education	07	53,649	67,099	67,099
---	148,264	-4,774	143,490	141,920	<b>Total Federal Funds</b>		184,420	218,057	218,057



34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 32. OPERATION AND SUPPORT OF EDUCATIONAL INSTITUTIONS

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
<b>Newark Skills Center</b>				
Capacity.....	362	362	----(a)	----
Trainees.....	260	283	----(a)	----
Completions.....	196	193	----(a)	----
Placed.....	142	151	----(a)	----
<b>Project COED</b>				
Capacity.....	800	800	800	800
Trainees				
High school age.....	748	657	625	650
Summer Program.....	471	400	420	420
Completions				
High school age.....	125	74	110	110
Placed				
High school age.....	91	52	75	75

(a) Contract funding from City of Newark discontinued.

**POSITION DATA**

	1986	1987	1988	1989
Budgeted Positions.....	395	384	370	359
Marie H. Katzenbach School for the Deaf.....	302	291	277	267
Project Coed.....	93	93	93	92
Authorized Positions--Federal.....	50	27	26	26
Authorized Positions--All Other.....	201	104	97	97
Total Positions.....	646	515	493	482

**APPROPRIATION DATA (amounts expressed in thousands)**

Orig. & (S)Supple- mental	Year Ending June 30, 1987				PROGRAM CLASSIFICATIONS	Ref Key	Year Ending June 30, 1989		
	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended			1988 Adjusted Approp	Requested	Recom- mended
7,296	38	356	7,690	7,549	Marie H Katzenbach School for the Deaf	12	7,943	7,635	7,635
2,525	133	93	2,751	2,678	Project COED	15	2,739	2,633	2,633
9,821	171	449	10,441	10,227	<b>Total Appropriation</b>		10,682	10,268	10,268
<b>Distribution by Object</b>									
7,488	---	453	7,941	7,896	Personal Services-- Salaries and wages		8,460	8,125	8,125
7,488	---	453	7,941	7,896	<b>Total Personal Services</b>		8,460(a)	8,125	8,125
1,301	---	-83	1,218	1,167	Materials and Supplies		1,236	1,213	1,213
338	---	37	375	364	Services Other Than Personal		357	294	294
293	---	50	343	343	Maintenance and Fixed Charges		340	327	327
174	---	-19	155	154	Special Purpose-- Transportation expenses for students	12	187	135	135
27	---	2	29	27	Compensation awards		37	---	---
201	---	-17	184	181	<b>Total Special Purpose</b>		224	135	135
200	171	9	380	276	Additions, Improvements and Equipment		65	174	174
<b>OTHER RELATED APPROPRIATIONS</b>									
989	1,435	---	2,424	609	<b>Total Capital Construction</b>		624	55	55
10,810	1,606	449	12,865	10,836	<b>Total General Fund</b>		11,306	10,323	10,323

34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 32. OPERATION AND SUPPORT OF EDUCATIONAL INSTITUTIONS

-----Year Ending June 30, 1987-----					-----Year Ending June 30, 1989-----				
Orig. & (S)Supplemental	Reapp. & (R)Rec	Transfers (E) Emergencies	Total Available	Expended	Ref Key	1988 Adjusted Approp	Requested	Recommended	
<b>Federal Funds</b>									
---	1	349	350	349					
					12	518	423	423	
---	28	68	96	95	13	75	102	102	
---	2	---	2	---	15	---	---	---	
---	31	417	448	444		593	525	525	
<b>All Other Funds</b>									
---	{ 779 1,924 R }	4	2,707	2,015	12	2,057	2,733	2,733	
---	{ 239 822 R }	---	1,061	872	13	903	---	---	
---	3,764	4	3,768	2,887		2,960	2,733	2,733	
10,810	5,401	870	17,081	14,167		14,859	13,581	13,581	

It is recommended that notwithstanding the provisions of NJS18A:61-1 and NJS18A:46-13, or any other statute, \$2,475,000 of the amount hereinabove to the Marie H. Katzenbach School for the Deaf for operating expenses be reimbursed by local boards of education; provided, however, that each local board pay that portion of costs which the number of its handicapped pupils bears to the entire number of handicapped pupils in the school; provided further, however, that payments be made by each local board in accordance with a schedule adopted by the Commissioner of Education and the Director of the Division of Budget and Accounting and be paid directly to the General Treasury.

It is further recommended that the unexpended balance as of June 30, 1988 in the receipt account of the Marie H. Katzenbach School for the Deaf, and receipts derived from charges in excess of those anticipated, be appropriated for operating expenses.

It is further recommended that receipts derived from charges at the regional schools for the handicapped and the unexpended balance as of June 30, 1988, of such receipts be appropriated for the costs of operating the schools.

(a) The 1988 appropriation has been adjusted for the allocation of the salary program.

30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 33. SUPPLEMENTAL EDUCATION AND TRAINING PROGRAMS

OBJECTIVES

1. To provide special programs in which students can develop positive self concepts, career decision-making capabilities, and vocational assessment of their interests, aptitudes and abilities prior to entering specific occupational programs.
2. To provide occupational training and citizenship development for youths and adults; to broaden vocational-technical education in the State; to provide financial and technical assistance for vocational education projects.
3. To promote the development of vocational education programs for secondary school youths, out-of-school youths and adult learners; and to conduct vocational education programs for developing or upgrading skills of the untrained, unemployed, and under-employed for entry-level employment or advancement.

Program Classification

20. General Vocational Education--Maintains, with the cooperation of business and industry, quality vocational education programs by providing consultation, technical assistance and regulatory services to public and private educational agencies; develops new and innovative vocational and career development programs; provides in-service training for vocational teachers; conducts program evaluations; reviews applications for course approval and provides post-secondary/non-collegiate program accreditation; provides management services for the entire vocational division; maintains liaison with agencies and personnel on the local, State and Federal levels; and develops the annual revisions of the State Plan for Vocational Education and the county plans for career development and vocational education. These activities maximize educational opportunities and minimize costly duplication of effort.



34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 33. SUPPLEMENTAL EDUCATION AND TRAINING PROGRAMS

State aid for general vocational education is paid (NJS 18A:58-34 et. seq.) to local school districts according to the following criteria: (a) the State may grant up to 100% of approved expenditures for new and innovative projects, and (b) the State may match, dollar for dollar, expenditures for the general support of vocational programs conducted under Public Law 98-524, subject to Federal mandates requiring fixed percentages to be spent for disadvantaged, handicapped and post-secondary programs.

State aid for part-time and evening vocational education is paid (NJS 18A:54-9 and 18A:54-32) to public schools, other than full-time day schools, according to the following criteria: the State may grant up to \$10,000 per year, per school, for support and maintenance. Programs conducted may be for training, retraining, upgrading and apprentice training.

State aid for work study is paid to local districts according to the following criteria: (a) students between the ages of 15 and 20 years; and (b) students must be selected by school officials as meeting the criteria of financial need. The primary objective of work study is to enable needy students in vocational programs to earn money while attending school.

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
<b>EVALUATION DATA</b>				
<b>Secondary Vocational Education</b>				
Enrollments.....	169,677	167,299	162,250	153,326
Graduates or completions.....	49,036	48,349	46,890	44,311
Grade 11-12 occupational program enrollments(a).....	-----	52,799	51,637	48,074
Further education.....	14,083	10,318	10,084	9,388
Available for placement.....	31,899	28,583	27,935	26,008
Placed.....	26,469	22,609	22,096	20,572
Placed in jobs related to training(a).....	-----	14,805	14,362	13,371
<b>Adult Vocational Education</b>				
<b>Apprenticeship Programs</b>				
Enrollments.....	7,491	7,500	7,500	7,500
Completions.....	1,297	1,250	1,250	1,250
Other adult vocational education program enrollments.....	124,497	121,000	122,210	123,432
<b>Selected Career Development</b>				
Technology for children enrollment.....	177,500	168,625	160,193	152,184
Introduction to vocations enrollment.....	107,573	101,334	96,267	91,453
<b>Industrial Arts Programs</b>				
Enrollment, grades 9-12.....	136,130	131,637	126,460	119,505
Enrollment, below grade 9.....	217,203	217,420	205,191	207,448
<b>General Homemaking and Consumer Education Programs</b>				
Enrollment, grades 9-12.....	97,030	93,828	92,385	87,303
Work study enrollment.....	3,700	3,578	3,400	3,550

(a) Data not available for prior year.

**POSITION DATA**

	31	31	31	36
Budgeted Positions.....	31	31	31	36
Positions Budgeted in Lump Sum Appropriation.....	2	2	2	-----
Authorized Positions--Federal.....	55	53	53	53
Total Positions.....	88	86	86	89

**APPROPRIATION DATA (amounts expressed in thousands)**

-----Year Ending June 30, 1987-----					-----Year Ending June 30, 1989-----				
Orig. & (S)Supplemental	Reapp. & (R)Rec	Transfers (E) Emergencies	Total Available	Expended	PROGRAM CLASSIFICATION	Ref Key	1988 Adjusted Approp	Requested	Recommended
1,450	---	174	1,624	1,616	General Vocational Education	20	1,652	1,783	1,783
1,450	---	174	1,624	1,616	Total Appropriation		1,652	1,783	1,783
<u>Distribution by Object</u>									
Personal Services--									
1,186	---	174	1,360	1,357	Salaries and wages		1,360	1,380	1,380
---	---	---	---	---	Positions established from lump sum appropriation		64	64	64
---	---	---	---	---	New positions		---	76	76
1,186	---	174	1,360	1,357	<u>Total Personal Services</u>		1,424(a)	1,520	1,520
27	---	---	27	27	Materials and Supplies		35	36	36
81	---	---	81	77	Services Other Than Personal		87	96	96
6	---	---	6	6	Maintenance and Fixed Charges		6	6	6

34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 33. SUPPLEMENTAL EDUCATION AND TRAINING PROGRAMS

-----Year Ending June 30, 1987-----						Year Ending -----June 30, 1989-----		
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	Ref Key	1988 Adjusted Approp	Requested	Recom- mended
50	---	---	50	50				
---	---	---	---	---		---(b)	---	---
50	---	---	50	50		---	25	25
					Special Purpose--			
					School-to-work linkage program			
					Employment policy initiatives			
					<u>Total Special Purpose</u>		---	25
					Grants--			
100	---	---	100	99		100	100	100
					Career Education Incentive Act			
100	---	---	100	99		100	100	100
					<u>Total Grants</u>		---	25
					<u>OTHER RELATED APPROPRIATIONS</u>			
15,112	---	---	15,112	14,951		16,530	646	646
					<u>Total State Aid</u>			
16,562	---	174	16,736	16,567		18,182	2,429	2,429
					<u>Total General Fund</u>			
---	---	---	---	---		---	17,377	16,605
					<u>Total Property Tax Relief Fund</u>			
16,562	---	174	16,736	16,567		18,182	19,806	19,034
					<u>Total State Appropriations</u>			
					<u>Federal Funds</u>			
---	{ 96 20,159 R }	-3,450	16,805	16,763		18,209	19,362	19,362
					General Vocational Education			
---	20,255	-3,450	16,805	16,763		18,209	19,362	19,362
					<u>Total Federal Funds</u>			
					<u>All Other Funds</u>			
---	{ 36 2 R }	---	38	2		---	---	---
					General Vocational Education			
---	38	---	38	2		---	---	---
					<u>Total All Other Funds</u>			
16,562	20,293	-3,276	33,579	33,332		36,391	39,168	38,396
					<u>Grand Total</u>			

(a) The 1988 appropriation has been adjusted for the allocation of the salary program.

(b) Appropriation of \$64,000 distributed to applicable operating accounts.

30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 34. EDUCATIONAL SUPPORT SERVICES

OBJECTIVES

1. To ensure that all schools and districts meet State standards for a thorough and efficient system of education, pursuant to NJS18A:7A-1 et seq. and other laws and regulations.
2. To provide educational improvement and technical assistance to local school districts in the areas of needs assessment, planning, dissemination, diffusion, development, evaluation, and staff inservice training.
3. To provide curriculum leadership for local school districts in various instructional areas, and to administer the course approval process mandated under NJS18A:4-25 and NJAC6:27-1.3.
4. To approve college teacher training programs and issue educational certificates upon verification of eligibility.
5. To provide technical assistance to local school districts in the preparation, adoption and implementation of school desegregation plans and affirmative action plans. To monitor departmental and school district compliance with Federal and State law and established policy regarding school desegregation, affirmative action and equality of opportunity for minorities and women.
6. To provide technical and financial assistance for transportation of public and non-public students at minimum expense to the State and local school districts.
7. To provide financial and technical assistance to child nutrition programs.
8. To ensure provision of suitable educational facilities in local school districts through inspections and financial assistance.

34. DEPARTMENT OF EDUCATION--Continued  
30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
34. EDUCATIONAL SUPPORT SERVICES

Program Classifications

30. General Academic Education--Responsible for the development of general curriculum models and resources designed to assist school districts involved in local school improvement efforts. In addition, the unit develops training programs for use by Regional Curriculum Service Units and designs teacher and school administrator inservice training programs. The developmental efforts of the unit focus on such areas as: academic performance in urban districts, disciplinary policies, alternative education models, writing instruction, computer literacy, substance abuse, effective instruction and equal educational opportunity.

The unit also administers state mandated programs and federally funded initiatives such as: statewide testing, family life education, health education, nutrition education and training and programs for gifted and talented.

These projects are based on priorities identified by the Commissioner, State Board of Education, local school districts and the State Legislature (i.e. Alcohol and Drug Abuse Prevention, Alternative Education, New Jersey Studies, Violence and Vandalism Prevention).

31. The Academy for the Advancement of Teaching and Management--Recognizes that education is a profession which requires the continuous development of its members. Its goal is to promote quality instruction and management in the schools of New Jersey by providing teachers and administrators with state-of-the art professional development training programs. Academy programs provide training in translating theory into practice, and the training is supported by on-site coaching and assistance by Academy staff. Training focuses on what to do and how to do it, as well as why to do it, and why it works.

32. Certification Programs--Assures that educational personnel meet minimum professional qualifications (NJS 18A:6-38 et seq.) by setting standards for approval of teacher education programs; providing professional assistance to establish, evaluate and approve college programs which lead to certification; providing technical assistance to county and district offices; coordinating the employment and training of professional teachers; reviewing credentials to determine certification eligibility for in-State and out-of-State applicants; issuing professional certificates, and by evaluating existing certificates. Modest fees are charged.

33. Service to Local Districts--Consists of the functions and responsibilities that are to be carried out by the 21 county offices; 3 of which also serve as Regional Curriculum Services Units; includes the task of educational planning and evaluation/accreditation (required by NJS 18A:7A-1 et seq.) and maintaining liaison between the local school districts and the Department. Additional tasks are school budgets, audits, transportation, teacher certification and reporting procedures.

The Regional Curriculum Services Units provide program dissemination services, including a systematic delivery of program information, validated curriculum programs developed by the Department of Education and/or local school districts, quality research and development programs in the basic skills area and urban education.

34. Equal Education Opportunity--Assists local school districts in development and implementation of plans to correct racial imbalance to comply with State and Federal regulations, in preventing community unrest as a constituent of desegregation, in recruiting minority staff personnel, and in eliminating discriminatory policies and practices within the Department or school systems, as required by law and State policy.

36. Pupil Transportation--Monitors and evaluates local districts' transportation systems and records in order to increase the efficiency, safety, cost-effectiveness and accountability of transportation systems; offers technical assistance to promote safety programs and to analyze transportation systems in all districts; and trains local district administrators to construct and maintain a computerized school bus routing system. Pupil Transportation Aid is provided to local school districts (NJS 18A:39-1 et seq., NJS 18A:46-23 and NJS 18A:58-7, as amended), for 90% of the approved cost of transportation provided or purchased for public school students. A similar percentage is paid for approved remote transportation of non-public school students, subject to special mileage and cost limitations.

37. School Nutrition--Comprised of six child nutrition programs in public and non-public schools, residential and non-residential child care institutions, day care centers, recreation centers and other areas that qualify for this aid. The responsibilities include developing, disseminating, evaluating and approving all pertinent program documents required for participation; providing technical assistance to sponsors of child nutrition programs in the areas of implementation, facilities improvement, food service methods and overall program effectiveness; on-site monitoring of programs for compliance with State and Federal regulations; and providing financial assistance.

State and Federal reimbursements are paid (NJS 18A:58-7.1 as amended and the National School Lunch Act, PL 79-396 as amended) to districts for part of the cost of school lunches. All meals served to children are subsidized by both State and Federal funds. Federal funds make up about 90% of the total. Prices paid by students depend on family size and income. A Type A lunch is provided for children from families without financial need. Either a reduced price or free lunch is provided for children from families with financial need.

Milk and Breakfast Programs--(National Child Nutrition Act of 1966, PL 89-642). Districts receive Federal funds to partially reimburse the cost of milk and breakfast served in school.

Non-School Programs--Federal funds are paid (National School Lunch Act, PL 79-396 as amended) to day care centers, summer camps and settlement houses, particularly those serving disadvantaged children.

38. Facilities Planning and School Building Aid--Approves construction, master plans, and site acquisitions; evaluates facilities for adequacy, health and safety; periodically surveys public school buildings. School Building Aid provides State support for debt service and budgeted capital outlays. A district's State support equals the total of its net debt service and budgeted capital outlay budgets for the pre-budget year multiplied by its current expense State support ratio obtained in section 18 of NJS18A:7A-18. If the product is less than zero, no support is paid. Budgeted capital outlays used for the calculation of State support shall be the smaller of the budgeted capital outlay for the pre-budget year or 1 1/2% of the sum of the current expense and budgeted capital outlay for the pre-budget year.

39. Teachers' Pension and Annuity Assistance--The State provides the employer's share to the Fund (NJS18A:66-33) in amounts actuarially determined by using experience of the preceding year as certified to the Governor by the Fund's Board of Trustees. All public school teachers are required to contribute to the Fund, except for optional participation of certain persons based on age, veteran's status or teacher status prior to specified dates. Janitorial employees of local boards of education are also covered.

34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 34. EDUCATIONAL SUPPORT SERVICES

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
<b>EVALUATION DATA</b>				
<b>Teacher Certification</b>				
Certificate requests evaluated.....	27,109	27,424	30,000	30,000
Certificates awarded.....	15,976	15,797	16,000	16,000
Academic credentials issued.....	4,126	4,093	4,200	4,200
County substitute certificate applications.....	8,511	7,797	7,000	7,000
Number taking subject matter tests.....	6,590	8,620	8,000	8,000
Interns under supervision at LEAS.....	121	279	300	400
Letters of eligibility issued.....	1,363	1,486	1,000	1,200
<b>Academy for the Advancement of Teaching and Management</b>				
Participants.....	1,665	2,813	3,060	4,077
Training Sessions.....	37	63	105	139
Schools attending basic Instructional Theory into Practice course.....	77	91	126	140
<b>Service to Local Districts</b>				
<b>Needs Identified</b>				
Districts monitored.....	184	97	28	120
District objectives approved.....	2,376	2,965	1,750	1,750
<b>Assistance Rendered</b>				
Districts certified.....	203	69	15	120
District objectives achieved.....	1,722	2,670	1,575	1,575
<b>Curriculum Assistance</b>				
Training Sessions.....	1,554	1,800	2,000	2,000
Pilot Projects.....	110	100	100	90
Product Recipients.....	13,978	15,000	12,000	12,000
Staff time on compliance assistance.....	34%	20%	20%	35%
Staff time on curriculum assistance.....	27%	40%	40%	25%
Staff time on program improvement assistance.....	17%	20%	20%	20%
Staff time on regulatory functions.....	22%	20%	20%	20%
<b>Pupil Transportation</b>				
Public and nonpublic school pupils transported.....	561,783	550,547	539,536	528,745
Handicapped Pupils transported.....	67,185	66,513	65,848	65,190
Aid-In-Lieu of (not transported).....	30,471	30,166	29,864	29,566
Percent of public and nonpublic school enrollment transported.....	49%	48%	48%	47%
Average Cost per typical student transported.....	\$313	\$322	\$343	\$358
Average Cost - Handicapped Pupil.....	\$945	\$1,000	\$1,090	\$1,188
Average Cost Aid-In-Lieu Of.....	\$369	\$378	\$387	\$399
Total vehicular miles traveled annually (thousands)...	174,559	172,813	171,000	169,000
<b>School Nutrition</b>				
<b>Public</b>				
Schools eligible.....	2,255	2,326	2,326	2,326
Schools participating.....	2,253	2,264	2,264	2,264
<b>Nonpublic</b>				
Schools eligible.....	1,032	1,032	1,032	1,032
Schools participating.....	519	530	530	530
<b>Facilities Planning and School Building Aid</b>				
School districts assisted.....	432	421	450	450
School buildings evaluated.....	416(a)	141	175	200
School sites evaluated and approved.....	16	21	12	15
Construction inspections.....	30	9	-----(b)	-----
Health and safety inspections.....	57	74	175	200
Final construction plans approved.....	204	153	235	450
Substandard Classroom Inspections.....	1,347	1,134	1,300	1,000

(a) Includes 263 trailers and 73 vans on sites throughout the State.

(b) All new construction inspections performed by the Department of Community Affairs (P.L. 1983, c. 496).

**POSITION DATA**

Budgeted Positions.....	260	264	277	302
General Academic Education.....	37	37	37	38
Academy for the Advancement of Teaching and Management.....	-----	-----	-----	19
Certification Programs.....	32	33	36	37
Service to Local Districts.....	163	164	173	175
Equal Educational Opportunity.....	4	5	5	5

34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 34. EDUCATIONAL SUPPORT SERVICES

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
Pupil Transportation.....	9	9	9	11
School Nutrition.....	4	4	4	4
Facilities Planning and School Building Aid.....	11	12	13	13
Positions Budgeted in Lump Sum Appropriation.....	21	32	31	15
Positions Supported by Appropriated Receipts.....	2	2	1	2
Authorized Positions--Federal.....	100	100	99	99
Total Positions.....	383	398	408	418

APPROPRIATION DATA (amounts expressed in thousands)

-----Year Ending June 30, 1987-----					-----Year Ending June 30, 1989-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	1988 Adjusted Approp	Requested	Recom- mended
3,466	1	122	3,589	3,509	General Academic Education	30	4,940	6,403	6,403
482	442	2	926	826	Academy for the Advancement of Teaching and Management	31	972	1,256	1,256
30	1,230	1	1,261	1,197	Certification Programs	32	1,647	2,193	2,193
8,114	7	494	8,615	8,587	Service to Local Districts	33	9,022	9,539	9,539
205	---	7	212	211	Equal Educational Opportunity	34	226	222	222
300	---	34	334	331	Pupil Transportation	36	333	431	431
151	---	10	161	160	School Nutrition	37	165	163	163
371	85	106	562	515	Facilities Planning and School Building Aid	38	451	499	499
-----	-----	-----	-----	-----	Total Appropriation		17,756	20,706	20,706
13,119	1,765	776	15,660	15,336					
<u>Distribution by Object</u>									
Personal Services--									
9,303	7	719	10,029	10,008	Salaries and wages		10,085	10,451	10,451
---	---	---	---	---	Positions established from lump sum appropriation		805	708	708
---	---	---	---	---	Positions established in lieu of appropriated revenue		914	916	916
---	---	---	---	---	New positions		---	109	109
-----	-----	-----	-----	-----	Total Personal Services		11,804(a)	12,184	12,184
9,303	7	719	10,029	10,008					
136	9	110	255	247	Materials and Supplies		263	333	333
473	19	142	634	580	Services Other Than Personal		990	1,171	1,171
70	5	94	169	138	Maintenance and Fixed Charges		223	142	142
-----	-----	-----	-----	-----	Special Purpose--				
84	---	---	84	81	Improved basic skills instruction (HSPT)	30	45	45	45
---	---	---	---	---	Effective schools program	30	---	28	28
---	---	---	---	---	Semiannual administration of the HSPT	30	520	524	524
60 S	---	---	60	---	Literacy in arts task force	30	---	---	---
---	---	---	---	---	Pre-kindergarten/kindergarten improvement	30	---	26	26
---	---	---	---	---	Pre-kindergarten for urban Students	30	---	20	20
---	---	---	---	---	School completion for pregnant and parenting students	30	---	30	30
---	---	---	---	---	The New Jersey report card	30	---	75	75
185	---	-11	174	171	Urban initiative leadership training	30	---	---	---
---	---	---	---	---	Blueprint for a drug-free New Jersey	30	---	420	420
1,001	---	---	1,001	998	Statewide testing program	30	995	1,148	1,148
---	---	---	---	---	Principal certification	32	---(b)	---	---
125	---	---	125	125	Advisory council on Holocaust Education	33	125	150	150
286	---	-3	283	277	Regional computer training and demonstration centers project	33	286	412	412
200	---	---	200	197	Level III and IV monitoring	33	---	---	---
463	---	-3	460	450	Urban initiative broad based support	33	418	418	418

34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 34. EDUCATIONAL SUPPORT SERVICES

Year Ending June 30, 1987					Year Ending June 30, 1988			
Orig. & (S) Supplemental	Reapp. & (R) Rec	Transfers (E) Emergencies	Total Available	Expended	Ref Key	1988 Adjusted Approp	Requested	Recommended
	{ 8 376 R }	-380	4				160	160
	{ 53 1,177 R 85 R }	1 -1	1,231 84	1,167 39		---(c)		
						---(d)		
2,404	1,699	-397	3,706	3,505			2,389	3,456
<b>Total Special Purpose</b>								
<b>Grants--</b>								
200		1	201	197				
						200	200	200
						1,000		
							1,675	1,675
		44	44	44		100	173	173
							500	500
30			30	30		248	260	260
500			500	500		500	500	500
730		45	775	771				
						2,048	3,308	3,308
3	26	63	92	87				
						39	112	112
<b>OTHER RELATED APPROPRIATIONS</b>								
865,103	3,554		868,657	859,844		716,008	475,180	475,180
878,222	5,319	776	884,317	875,180		733,764	495,886	495,886
26,326			26,326	26,326		269,077	598,097	589,079
904,548	5,319	776	910,643	901,506		1,002,841	1,093,983	1,084,965
<b>Federal Funds</b>								
	920 R	494	1,414	1,368		5,509	8,777	8,777
	2,948 R	-1,679	1,269	1,269		1,388	1,922	1,922
	{ 5 630 R }	101	736	736		882	886	886
		12	12	12				
	{ 49 180,070 R }	-158	79,961	79,861		86,975	89,700	89,700
						1,524	1,524	1,524
	84,622	-1,230	83,392	83,246		96,278	102,809	102,809
<b>All Other Funds</b>								
	{ 107 75 R }		182	89			75	75
	182		182	89			75	75
904,548	90,123	-454	994,217	984,841		1,099,119	1,196,867	1,187,849

It is recommended that the unexpended balance as of June 30, 1988 in the inspection of school construction account, and receipts derived therefrom, be appropriated for the operation of the school construction inspection program.

It is further recommended that receipts from the State Board of Examiners' fees in excess of those anticipated and the unexpended balances of such receipts as of June 30, 1988 be appropriated for the operation of the Teacher Certification program.

It is further recommended that receipts derived from charges at the Academy for the Advancement of Teaching and Management in excess of those anticipated and the unexpended balance as of June 30, 1988 of such receipts be appropriated for the costs of operation.

34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 34. EDUCATIONAL SUPPORT SERVICES

- (a) The 1988 appropriation has been adjusted for the allocation of the salary program.
- (b) Appropriation of \$168,000 distributed to applicable operating accounts.
- (c) Appropriated receipts of \$316,000 distributed to applicable operating accounts and fiscal year 1989 appropriation has been moved on budget.
- (d) Appropriated receipts of \$1,231,000 distributed to applicable operating accounts and fiscal year 1989 appropriation has been moved on budget.

30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 35. EDUCATION ADMINISTRATION AND MANAGEMENT

**OBJECTIVES**

1. To plan, execute, monitor and evaluate the management of the administrative, programmatic and fiscal affairs of the Department consistent with State Board rules and State and Federal regulations.
2. To provide assistance to local school districts in the administration of their financial and accounting procedures.
3. To maintain the Department's budgetary, personnel and support services.
4. To compute and distribute State aid; to provide payment of Federal aid and to advise districts on borrowing funds.
5. To provide local school district personnel with assistance in their budgeting, accounting, fiscal, auditing and recordkeeping activities, and to collect, edit, review and compile statistical information for the Commissioner's Annual Report.
6. To provide Departmental level executive and management leadership in implementing laws affecting the educational system of the State.
7. To support the State Board of Education in its function of establishing goals, policies and resolving conflicts in the educational system, and supervise the coordination and implementation of the Public School Education Act of 1975.

Program Classifications

- 42. School Finance and Auditing--Responsible for the calculation and distribution of Education State Aid in accordance with the applicable statutes and the audit of school district expenditures for those purposes; provides leadership in the development of uniform school district accounting and administrative practices, provides support for research and consulting services for start-up requirements needed for reorganization under NJS18A:7A-1 et seq., including an analysis of school business practices, dissemination of modern budgeting materials, the further design of reporting requirements and the distribution of Federal grants-in-aid.
- 99. Management and Administrative Services--Provides Department-wide general administrative support services including printing, mail, personnel, administrative services, payroll, budget and accounting, management of grants and contracts, data processing and word processing.

Commissioner's Office--The Commissioner is appointed by the Governor to serve as the official agent of the State Board of Education and chief executive and administrative officer of the Department (NJS18A:4-22 and NJS18A:4-35) and is responsible for assisting the Board, implementing the Board's policy and laws affecting education and deciding controversies and disputes presented to the Department.

The State Board of Education (NJS18A:4-3 et seq.), consisting of 12 members appointed by the Governor with the consent of the Senate, sets policy for the Department and hears appeals from the Commissioner's decisions on controversies and disputes. Numerous citizen's councils are formally established to provide advice to the Department in specific areas of responsibility.

The Governor's Teaching Scholars program is a loan program that seeks to attract quality high school students interested in becoming teachers. The program offers forgivable loans that are redeemed through teaching service in New Jersey public schools.

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
<b>EVALUATION DATA</b>				
<b>Governor's Teaching Scholarships</b>				
Scholars Supported.....	100	260	420	580
<b>AFFIRMATIVE ACTION DATA</b>				
Male Minority .....	103	101	102	108
Male Minority %.....	7.4	7.2	7.4	7.6
Female Minority .....	205	209	215	215
Female Minority %.....	14.8	15.0	15.5	15.4
Total Minority .....	308	310	317	323
Total Minority %.....	22.2	22.2	22.9	23.0

34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 35. EDUCATION ADMINISTRATION AND MANAGEMENT

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
<b>POSITION DATA</b>				
Budgeted Positions.....	134	136	138	148
School Finance and Auditing.....	32	33	35	37
Management and Administrative Services.....	102	103	103	111
Positions Budgeted in Lump Sum Appropriation.....	5	5	9	12
Authorized Positions--Federal.....	63	63	64	64
Authorized Positions--All Other.....	1	1	1	1
Total Positions.....	203	205	212	225

APPROPRIATION DATA (amounts expressed in thousands)

-----Year Ending June 30, 1987-----						Year Ending -----June 30, 1989-----			
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	1988 Adjusted Approp	Requested	Recom- mended
1,237	5	93	1,335	1,328	School Finance and Auditing	42	1,412	1,411	1,411
6,911	84	1,157	8,152	8,011	Management and Administrative Services	99	8,922	11,437	11,437
8,148	89	1,250	9,487	9,339	Total Appropriation		10,334	12,848	12,848
<u>Distribution by Object</u>									
3,962	---	270	4,232	4,226	Personal Services--		4,463	5,121	5,121
					Salaries and wages		47	---	---
					New positions				
3,962	---	270	4,232	4,226	Total Personal Services		4,510(a)	5,121	5,121
270	---	87	357	357	Materials and Supplies		299	318	318
783	---	-60	723	723	Services Other Than Personal		646	685	685
184	---	-9	175	174	Maintenance and Fixed Charges		25 S	239	239
221	---	---	221	221					
---	---	---	---	---	Special Purpose--				
61	---	13	74	74	Audit staff and support	42	---(b)	---	---
37	---	---	37	36	State Board of Education expenses	99	61	61	61
38	---	---	38	31	Microfilm service charges	99	37	37	37
255	---	-17	238	236	Affirmative action and equal employment opportunity program	99	44	48	48
52	---	-13	39	37	Urban initiative--operation school renewal	99	210	190	190
---	3	---	3	---	Urban initiative--broad based component	99	237	237	237
200	---	---	200	104	Expand data processing and office automation capabilities	99	---	---	---
50	---	---	50	50	Martin Luther King Jr. Commemorative Commission	99	250	250	250
100	---	---	100	100	Comprehensive communications campaign	99	---	---	---
---	---	64	64	64	Office automation expansion	99	---	---	---
---	---	150	150	150	State participation	99	---	---	---
75 S	---	---	75	75	Cooperative district relationship	99	250	270	270
---	---	642	642	642	Employment security checks--administration	99	---	---	---
50	---	---	50	50	Parents initiative program	99	---	450	450
---	67 R	---	67	67	Marine Academy of Science and Technology	99	50	---	---
23	---	89	112	112	Settlement fire loss claim	99	23	---	---
---	---	---	---	---	Compensation awards		---	---	---
941	70	928	1,939	1,828	Total Special Purpose		1,162	1,543	1,543





34. DEPARTMENT OF EDUCATION--Continued  
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT  
 37. CULTURAL AND INTELLECTUAL DEVELOPMENT SERVICES

Program Classifications

51. Library Services--The State Library provides under NJS18A:73-26 et seq., for purchasing, preparing, housing and circulating books, periodicals and other library materials, and supplies information and consultative services to the three branches of State government and to public, school, academic and special libraries. Technical and financial assistance is provided under the following programs. First, State Library Aid is paid (NJS 18A:74-1 et seq.) to libraries as follows: aid for public libraries on a per capita basis; and, emergency and incentive aid to restore service lost because of emergencies and to encourage larger units of service.

Second, the New Jersey Library Construction Incentive Law (NJS18A:74-14) provides funding on a matching basis for construction, expansion, rehabilitation or acquisition costs for public library building. Third, the New Jersey Library Network Law provides funding for statewide and regionally-supplied cooperative library services to individual residents of New Jersey and academic, institution, public, school and special libraries. Fourth, Library Development Aid (Chapter 297, Laws of 1985) funds targeted programs for: increased access to audiovisual services, development and improvement of library services to the institutionalized, assistance to municipal libraries in maintenance of branches, evaluation and development of public library collections, and conservation and preservation of collections of historical or special interest.

And fifth, funds under the Federal Library Services and Construction Act (PL 95-123) are administered in three ways: Title I grants are made to public libraries for the support of services to the disadvantaged, the improvement of public library services, the development of State institutional library services and the provision of library services to the blind and handicapped; Title II grants are provided on a matching basis, for public library construction, expansion, rehabilitation, remodeling and acquisition costs; and Title III funds are used for the development of inter-library cooperation. Technical assistance and administrative costs are also supported from these funds.

54. Support of the Arts--Through three programs, the Department assists talented high school artists. These programs are the Teen Arts Program, the New Jersey School of the Arts, and the Governor's School. The Governor's School also offers programs to gifted and talented students in the areas of science and public issues.

	Actual FY 1986	Actual FY 1987	Revised FY 1988	Budget Estimate FY 1989
<b>EVALUATION DATA</b>				
<b>Library Services</b>				
Books and documents maintained.....	1,667,634	1,601,746	1,683,000	1,749,000
Materials loaned				
From State Library.....	34,635	31,564	34,000	32,000
To local libraries.....	10,714	8,388	8,800	8,800
To blind and handicapped.....	411,344	362,715	400,000	450,000
Photocopies in lieu of circulation.....	525,318	482,140	526,000	500,000
Library Materials Distributed				
Documents to depository libraries.....	58,251	59,719	64,000	64,000
Bills, laws, documents, etc., on request.....	14,156(a)	7,184	7,000	7,000
Reference questions answered.....	57,683	53,890	56,000	56,000
Reference computer searches.....	2,881	3,733	5,000	8,000
Visitors, Main Reading Room.....	54,550	55,301	57,000	46,000

(a) Copies of all Legislative Bills were sent to the National Council of State Governments in FY1986.

**POSITION DATA**

	104	104	104	104
Budgeted Positions.....	104	104	104	104
Library Services.....	104	104	104	104
Positions Budgeted in Lump Sum Appropriations.....	5	3	4	4
Authorized Positions--Federal.....	35	35	36	36
Total Positions.....	144	142	144	144

**APPROPRIATION DATA (amounts expressed in thousands)**

-----Year Ending June 30, 1987-----					-----Year Ending June 30, 1989-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	1988 Adjusted Approp	Requested	Recom- mended
3,594	9	102	3,705	3,690	Library Services	51	4,103	3,891	3,891
523	---	2	525	525	Support of the Arts	54	549	632	632
4,117	9	104	4,230	4,215	<b>Total Appropriation</b>		4,652	4,523	4,523
<b>Distribution by Object</b>									
Personal Services--									
2,457	---	102	2,559	2,554	Salaries and wages		2,773	2,770	2,770
2,457	---	102	2,559	2,554	<b>Total Personal Services</b>		2,773(a)	2,770	2,770



# NOTES