

DEPARTMENT OF STATE

SUMMARY BY PROGRAM
(amounts expressed in thousands)

-----Year Ending June 30, 1986-----						-----Year Ending June 30, 1988-----		
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Avail able	Expended		1987 Adjusted Approp	Requested	Recom- mended
10,391	8	18	10,417	10,339	Cultural and Intellectual Development Services			
3,599	---	121	3,720	3,491	New Jersey Council on the Arts	13,286	16,727	16,707
827	48	30	905	789	Museum Services	2,503	2,806	2,806
					Development of Historical Resources	850	879	854
<u>14,817</u>	<u>56</u>	<u>169</u>	<u>15,042</u>	<u>14,619</u>	Sub-Total	<u>16,639</u>	<u>20,412</u>	<u>20,367</u>
1,449	94	152	1,695	1,573	General Government Services			
7,297	1,083	263	8,643	8,199	Administration	2,054	2,053	2,053
1,113	15	33	1,161	1,072	Adjudication of Administrative Appeals	7,885	7,886	7,786
2,126	21	26	2,173	2,143	Records Management	1,227	1,293	1,238
					Commercial Recording	2,239	2,156	2,156
<u>11,985</u>	<u>1,213</u>	<u>474</u>	<u>13,672</u>	<u>12,987</u>	Sub-Total	<u>13,405</u>	<u>13,388</u>	<u>13,233</u>
<u>26,802</u>	<u>1,269</u>	<u>643</u>	<u>28,714</u>	<u>27,606</u>	Total Appropriation, Department of State	<u>30,044</u>	<u>33,800</u>	<u>33,600</u>

74. DEPARTMENT OF STATE
30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT
37. CULTURAL AND INTELLECTUAL DEVELOPMENT SERVICES

OBJECTIVES

1. To increase public participation in the arts, develop audience education in the arts, increase total artistic resources, and increase the availability of professional training in the arts.
2. To collect fine art objects (paintings, sculptures, prints, drawings), decorative art objects (furniture, ceramics, metals, glass, etc.), ethnological and archaeological materials, scientific specimens with a New Jersey focus and specimens from other cultures and regions for comparative purposes.
3. To exhibit, through long-term and short-term installations, the arts, history and science of New Jersey and comparative areas and cultures.
4. To interpret museum collections and exhibitions and planetarium presentations through school and public programs and publications.
5. To provide community out-reach services through film loan programs and circulating loan exhibits.
6. To promote an interest in and an appreciation of New Jersey history, maintain its official archives and a records management service for State and local government, and to provide access to these and other historical materials.

Program Classifications

05. Support of the Arts--The State Council on the Arts (NJS 52:16A-25) has established a program of granting monies appropriated by the State and Federal government to art organizations and artists in New Jersey whose projects show professional merit and promise.

Through the services volunteered by the 17-member Council appointed by the Governor and the employment of a professional arts manager to serve as Executive Director, the Council endeavors to establish new programs throughout the State to cultivate the arts in the communities by providing counseling to local artists and art organizations.

Such programs as touring exhibitions, summer festival and the artists-in-the-schools are designed to involve more segments of society directly in the arts. Programming also includes those efforts made by the Council to research and implement better ways in which to involve the public in the arts in New Jersey.

06. Museum Services--Materials are collected, exhibited and interpreted (NJS 18A:73-1 et seq. and NJS 18A:4-26). Collections are centered in the areas of fine and decorative arts, cultural history, and science. Exhibitions are long-term (those with a permanent orientation, e.g., Planetarium, the Halls of Natural Science and Cultural History) and short-term (changing exhibits with a focus on fine and decorative arts). Through school and public programs and publications, interpretation of the museum environment is accomplished. The Museum is playing an increasingly active role in carrying an awareness of its areas of interest into the New Jersey community. Currently, this program includes a film service and a traveling exhibition service. The Department provides, within the limits of funds appropriated, for a program of maintenance and support of museum services by the Newark Museum Association.

07. Development of Historical Resources--The Historical Commission is responsible for the formulation and implementation of programs to advance public knowledge of the history of New Jersey and the United States. The Commission (NJS 18A:73-21 et seq.) sponsors programs for the production of educational historical materials, and conducts conferences, lectures and seminars, including the New Jersey History Symposium and public activities concerned with significant historical events. It also provides financial grants-in-aid programs for research on New Jersey history, local history projects, teaching projects and the Governor Alfred E. Driscoll Fellowship. The Commission carries out programs of research and publications on New Jersey history and a State oral history program.

	Actual FY 1985	Actual FY 1986	Budgeted FY 1987	Budget Estimate FY 1988
EVALUATION DATA				
Support of the Arts				
Grant applications received.....	759	1,215	1,245	1,315
Grants awarded.....	345	535	420	441
Performances.....	9,226	10,148	13,915	14,000
Attendance.....	8,163,454	9,552,257	12,846,500	13,500,000
Artists Benefitting.....	38,416	42,257	46,500	47,000
Museum Services				
Total Attendance.....	304,914	307,759	350,000	375,000
School Program Attendance.....	99,804	95,402	100,000	110,000
Public Planetarium Attendance.....	24,678	29,592	32,000	32,000
Other Public Program Attendance.....	23,498	37,610	29,000	29,000
Exhibitions Presented:				
Museum.....	31	30	35	35
Special Outreach.....	5	8	5	5
Traveling Sites.....	41	40	40	40
Development of Historical Resources				
Grant Applications.....	242	173	200	200
Percent Funded.....	45	65	50	50
Percent Full Awards.....	16	22	20	20
Average Attendance/Public Programs.....	138	150	175	175
Oral History Interviews.....	10	10	10	10
Books Sold.....	3,918	3,918	5,500	5,500

74. DEPARTMENT OF STATE--Continued
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT
 37. CULTURAL AND INTELLECTUAL DEVELOPMENT SERVICES

POSITION DATA	Actual FY 1985	Actual FY 1986	Budgeted FY 1987	Budget Estimate FY 1988
Budgeted Positions.....	83	81	81	82
Support of the Arts.....	9	8	8	8
Museum Services.....	61	60	60	61
Development of Historical Resources.....	13	13	13	13
Positions Budgeted in Lump Sum Appropriations.....	5	5	4	20
Authorized Positions--Federal.....	16	16	16	0
Total Positions.....	104	102	101	102

APPROPRIATION DATA (amounts expressed in thousands)

-----Year Ending June 30, 1986-----					-----Year Ending June 30, 1988-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	1987 Adjusted Approp	Requested	Recom- mended
10,391	8	18	10,417	10,339	Support of the Arts	05	13,286	16,727	16,707
3,599	---	121	3,720	3,491	Museum Services	06	2,503	2,806	2,806
827	48	30	905	789	Development of Historical Resources	07	850	879	854
14,817	56	169	15,042	14,619	Total Appropriation		16,639	20,412	20,367
1,780	---	211	1,991	1,964	Distribution by Object				
---	---	---	---	---	Personal Services--				
---	---	---	---	---	Salaries and wages		2,114	2,141	2,096
---	---	---	---	---	Position Converted		---	26	26
1,780	---	211	1,991	1,964	Total Personal Services		2,114(a)	2,167	2,122
112	---	16	128	128	Materials and Supplies		136	160	160
157	---	29	186	186	Services Other Than Personal		185	203	203
46	---	13	59	55	Maintenance and Fixed Charges		51	63	63
250	---	---	250	250	Special Purpose--				
120	---	---	120	120	William Carlos William Center	05	150 S	---	---
8,465	---	-50	8,415	8,415	John Harms Regional Performing Arts Center	05	100 S	---	---
2	---	3	5	4	Cultural projects	05	12,465	12,398	12,398
100	---	---	100	100	Cultural projects--excellence initiative		---	4,000	4,000
150 S	---	---	150	150	Council member expenses	05	2	2	2
100	---	---	100	100	Hunterdon Arts Center	05	100 S	---	---
250	---	---	250	250	Newark Community School of the Arts	05	50 S	---	---
75	---	---	75	75	Cathedral concert series	05	---	---	---
64 S	---	---	64	64	Ethnic Heritage Museum	05	150 S	---	---
350 S	---	---	350	350	George Street Playhouse	05	---	---	---
150 S	---	---	150	150	Special audiences	05	---	---	---
100 S	---	---	100	100	McCarter Theatre	05	---	---	---
80	---	---	80	80	Trenton Visual Arts Center	05	---	---	---
1,225 S	---	---	1,305	1,305	Red Bank Arts Center	05	---	---	---
49	---	-34	15	15	Acquisition of art and historical objects	06	630	700	700
275 S	---	---	275	275	Accreditation requirements, State museum	06	---	---	---
220 S	---	---	220	175	Minority collection improvement	06	---	---	---
200 S	---	-10	190	10	Preservation of State House Portraits	06	---	---	---
---	---	---	---	---	Flag restoration	06	---	---	---
27	---	-27	---	---	Morven Museum	06	50	263	263
58	---	---	58	58	Oral history program	07	27	27	27
22	---	-21	1	1	William Livingston Papers	07	58	58	58
					Folk life and ethnic history programs	07	22	22	22

74. DEPARTMENT OF STATE--Continued
 30. EDUCATIONAL, CULTURAL AND INTELLECTUAL DEVELOPMENT
 37. CULTURAL AND INTELLECTUAL DEVELOPMENT SERVICES

-----Year Ending June 30, 1986-----					Year Ending -----June 30, 1988-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	Ref Key	1987 Adjusted Approp	Requested	Recom- mended	
200	---	---	200	198	Grants in New Jersey history	07	250	250	250
75	3	-1	77	72	Afro-American history program	07	75	75	75
---	45	---	45	7	School pamphlet series	07	---	---	---
100	---	-14	86	15	History of the State House Program	07	---	---	---
2	---	1	3	3	Compensation awards	---	---	---	---
12,709	48	-153	12,604	12,262	<u>Total Special Purpose</u>	---	14,129	17,795	17,795
13	8	53	74	24	Additions, improvements and Equipment	---	24	24	24
<hr/>					OTHER RELATED APPROPRIATIONS				
1,391	---	---	1,391	1,391	<u>Total State Aid</u>	---	5,506	1,297	1,206
---	---	---	---	---	<u>Total Capital Construction</u>	---	620	335	285
16,208	56	169	16,433	16,010	<u>Total General Fund</u>	---	22,765	22,044	21,858
<hr/>					Federal Funds				
---	{ 10 521 R }	1	532	521	Support of the Arts	05	527	729	729
---	{ 2 170 R }	2	174	173	Museum Services	06	69	275	275
---	{ 12 58 R }	---	70	58	Development of Historical Resources	07	20	117	117
---	773	3	776	752	<u>Total Federal Funds</u>	---	616	1,121	1,121
<hr/>					All Other Funds				
---	{ 14 6 R }	---	20	---	Support of the Arts	05	---	---	---
---	{ 5 4 R }	---	9	5	Museum Services	06	---	---	---
---	{ 22 2 R }	---	24	2	Development of Historical Resources	07	---	---	---
---	53	---	53	7	<u>Total All Other Funds</u>	---	---	---	---
16,208	882	172	17,262	16,769	<u>Grand Total</u>	---	23,381	23,165	22,979

It is recommended that the State Council on the Arts may require of recipient groups, and in the case of those receiving over \$100,000 shall require, that said groups must demonstrate a statewide benefit as a result of the grants.

It is further recommended that, of the amount hereinabove for Cultural projects, an amount not to exceed \$75,000 may be used for administrative purposes, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that funds derived from the sale of collections and museum materials, which have been approved by the Secretary of State, be appropriated to and used for the benefit of the State Museum.

(a) The 1987 appropriation has been adjusted for the allocation of the salary program.

74. DEPARTMENT OF STATE--Continued
 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL
 74. GENERAL GOVERNMENT SERVICES
 2505. OFFICE OF THE SECRETARY OF STATE

OBJECTIVES

1. To formulate services and regulations for the effective operation of the Department of State.
2. To provide for the effective provision of services and collection of information about the Election process of the State.
3. To formulate an overall policy regarding Ethnic Affairs in New Jersey, and to increase the many contributions being made by New Jersey's ethnic communities in cultural and ethnic affairs.
4. To provide modern records administration and records management services, including microfilming and storage facilities, to State agencies.
5. To promote an interest in and an appreciation of New Jersey History, maintain its official archives and a records management service for State and local government and to provide access to these and other historical materials.
6. To provide for the recording, filing, processing and control of documents required or permitted to be filed under various statutes.
7. To provide for the effective response to public requests for information which has been filed in the Division.

Program Classifications

01. Administration--The Office of the Secretary of State (RS 52:16-1 et. seq.) provides for the services required under the aforementioned statutes, such as filing of Oaths, Ships Pilots Licenses, Public Disclosures, etc. The services insure a source of information pertinent to the needs of the public at large, members of the Legislature and other government agencies. The Office is also responsible for issuing various commissions and certificates as well as preparing extradition papers, pardons and restoration of citizenship. Through its Election Division, the Office is responsible for canvassing of votes cast for Governor, candidates, plus Constitutional Amendments and other Public Questions. It is also responsible for the printing and distribution of Title 19, the State Constitution and the Official Directory.

The Office of Ethnic Affairs and the Council, make recommendations to the Governor concerning ethnic studies programs offered in the State's public schools, colleges and the State University; the participation of ethnic organizations in providing community and social services; the promotion of ethnic and cultural events; the development of policies affecting ethnic neighborhoods; increasing knowledge and public awareness in ethnic history and culture; the participation of ethnic groups in governmental affairs; and such other matters as deemed appropriate to the purpose of Executive Order No. 11.

08. Records Management--The Records Storage Center, whose construction was funded by the 1978 Institutional Construction Bond Issue, opened in early 1982. The building houses the records management and storage operations, the microfilm unit and the State Library's Library for the Blind and Handicapped. The Center's records activities are functions of the Bureau of Archives and History. Records management functions include preparing and maintaining record retention schedules for State and local governments, microfilming and storing State records and forms analysis. The microfilm unit is a self-sustaining operation.
09. Commercial Recording--The Division of Commercial Recording established by NJSA 52:16A-36 et. seq. provides essential services to the public and legal communities. These include filing and processing information permitted and/or required under 14A Corporations General; Title TSA Associations Not for Profit and Title 16, Corporations and Associations Not for Profit; and the issuing of regulations, in addition to a number of other similar functions. Through its Expedited Services, information is provided via telephone or accelerated responses, both of which are supported by additional fees to the consumer. The Division serves as the largest revenue producer to the General Treasury within the Department of State.

	Actual FY 1985	Actual FY 1986	Budgeted FY 1987	Budget Estimate FY 1988
EVALUATION DATA				
Administration				
Mail Voter Registration.....	209,020	159,870	250,000	350,000
Liberty Park Festival and Other				
Multi-Ethnic Festival Attendance.....	20,000	25,000	35,000	40,000
Ethnic Affairs Assistance Requests.....	800	700	800	900
Recording				
Corporation Records				
Documents processed.....	74,317	84,783	90,000	95,000
Turnaround time (days).....	5.0	5.0	5.0	5.0
Document backlog (per day).....	300	300	300	300
Annual Reports				
Documents processed.....	190,625	184,295	190,000	195,000
Laws & Commissions				
Notaries issued.....	24,269	22,991	25,000	27,000
Documents filed/recorded.....	35,540	29,324	30,000	31,000
Trademarks and Trade Names				
Documents processed.....	32,681	34,592	36,000	38,000
Uniform Commercial Code				
Documents processed.....	148,448	161,208	170,000	175,000
Turnaround time (days).....	5.0	5.0	5.0	5.0
Documents backlog (per day).....	500	500	500	500
Records				
Corporate folders requested.....	94,044	95,545	100,000	105,000

74. DEPARTMENT OF STATE--Continued
 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL
 74. GENERAL GOVERNMENT SERVICES
 2505. OFFICE OF THE SECRETARY OF STATE

	Actual FY 1985	Actual FY 1986	Budgeted FY 1987	Budget Estimate FY 1988
Management				
Records retention schedules approved.....	267	250	225	305
Records management consultations.....	125	180	200	624
Micrographics consultations.....	100	110	100	150
Records received.....	9,907	1,913	5,000	13,500
Records disposed.....	6,418	10,053	2,500	1,800
Microimages.....	32,910,678	25,508,560	23,139,432	23,000,000
Records Destruction Requests.....	1,414	1,493	1,430	1,600
Reference Requests (Storage).....	6,980	5,203	5,100	5,000
Patrons (visitors to Archives).....	3,167	2,862	4,000	4,000
Reference Requests (Archives Mail).....	3,362	4,000	4,300	1,500
Microforms Used (Archives).....	9,028	9,000	10,000	12,000
Accessions (Archives).....	140	250	250	250
Records Arranged (Archives).....	43	100	100	100
Items Treated (Conservation/Archives).....			800	100

AFFIRMATIVE ACTION DATA

Male Minority	26	25	29	29
Male Minority %.....	7.7	7.8	8.7	8.7
Female Minority	62	66	73	73
Female Minority %.....	18.4	20.5	21.9	21.9
Total Minority	88	91	102	102
Total Minority %.....	26.1	28.3	30.6	30.6

POSITION DATA

Budgeted Positions.....	156	173	174	173
Administration.....	35	37	40	43
Commercial Recording.....	59	79	79	75
Records Management.....	62	57	55	55
Positions Budgeted in Lump Sum Appropriations.....	34	8	8	8
Authorized Positions.....	16	16	16	16
Total Positions.....	206	197	198	197

APPROPRIATION DATA (amounts expressed in thousands)

-----Year Ending June 30, 1986-----					-----Year Ending June 30, 1988-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	1987 Adjusted Approp	Requested	Recom- mended
1,449	94	152	1,695	1,573	Administration	01	2,054	2,053	2,053
1,113	15	33	1,161	1,072	Records Management	08	1,227	1,293	1,238
2,126	21	26	2,173	2,143	Commercial Recording	09	2,239	2,156	2,156
4,688	130	211	5,029	4,788	Total Appropriation		5,520	5,502	5,447
Distribution by Object									
2,817	---	33	2,850	2,848	Personal Services--		3,271	3,402	3,347
---	---	---	---	---	Salaries and wages		26	---	---
---	---	---	---	---	New Position				
2,817	---	33	2,850	2,848	Total Personal Services		3,297(a)	3,402	3,347
155	---	24	179	179	Materials and Supplies		183	223	223
928	20 S	---	887	880	Services Other Than Personal		925	---	---
62	---	-82	887	880			5 S	846	846
---	---	36	98	94	Maintenance and Fixed Charges		73	69	69
---	---	---	---	---	Special Purpose--		---	---	---
225	---	---	225	225	Voter registration	01	275	275	275
4	---	-4	---	---	Voter declaration	01	4	4	4
32	---	-11	21	21	Affirmative action and equal employment opportunity program	01	32	32	32
100	---	---	100	100	Office of Ethnic Affairs	01	115	127	127
---	3	-3	---	---	Office automation	01	---	---	---
---	---	---	---	---	Office of Regulatory Efficiency	01	---	250(b)	250
---	65	---	65	---	Special elections	01	200 S	---	---
60	---	-34	26	26	Central list program	01	---	---	---

74. DEPARTMENT OF STATE--Continued
 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL
 74. GENERAL GOVERNMENT SERVICES
 2505. OFFICE OF THE SECRETARY OF STATE

-----Year Ending June 30, 1986-----					-----Year Ending June 30, 1988-----			
Orig. & (S) Supplemental	Reapp. & (R) Rec	Transfers (E) Emergencies	Total Available	Expended	Ref Key	1987 Adjusted Approp	Requested	Recommended
---	---	---	---	---	01	---(c)	---	---
70	---	---	70	---	01	90 S	---	---
132	---	---	132	132	08	---	---	---
---	---	---	---	---	09	140	140	140
---	---	50	50	50	09	---(d)	---	---
---	15	---	15	---	---	10	10	10
623	83	-2	704	554	---	---	---	---
83	26	202	311	233	---	866	838	838
					<u>Total Special Purpose</u>			
					Additions, Improvements and Equipment			
					171 124 124			
					OTHER RELATED APPROPRIATIONS			
---	3,034	---	3,034	2,150	<u>Total Capital Construction</u>			
4,688	3,164	211	8,063	6,938	<u>Total General Fund</u>			
					5,520 5,502 5,447			
					Federal Funds			
---	19 R	---	19	18	08	---	---	---
---	19	---	19	18	<u>Total Federal Funds</u>			

					All Other Funds			
---	8	-1	7	7	08	---	---	---
---	{ 285 781 R }	---	1,066	679	09	947	951	951
---	1,074	-1	1,073	686	<u>Total All Other Funds</u>			
4,688	4,257	210	9,155	7,642	947 951 951			
					<u>Grand Total</u>			
					6,467 6,453 6,398			

It is recommended that receipts derived from the examination of voting machines by the Secretary of State and the unexpended balance as of June 30, 1987 of such receipts, be appropriated for the costs of making such examinations.

It is further recommended that receipts from over the counter service surcharge and the unexpended balance of such charge as of June 30, 1987 be appropriated for the costs of over the counter corporate service.

It is further recommended that the Director of Budget and Accounting be empowered to transfer or credit to the Microfilm Section from any appropriation made to any department for microfilming costs which had been appropriated or allocated to such department for its share of the costs of the Microfilm Section.

It is further recommended that the unexpended balance as of June 30, 1987 in the New Sweden Commemorative Commission be appropriated for the same purpose.

- (a) The 1987 appropriation has been adjusted for the allocation of the salary program.
- (b) The Office of Regulatory Efficiency is in, but not of, the Department of State.
- (c) Appropriation of \$73,000 distributed to applicable operating accounts.
- (d) Appropriation of \$38,000 distributed to applicable operating accounts.

74. DEPARTMENT OF STATE--Continued
 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL
 74. GENERAL GOVERNMENT SERVICES
 2515. ADJUDICATION OF ADMINISTRATIVE APPEALS

OBJECTIVE

1. To develop and apply a fair, comprehensive and uniform system of administrative practice and procedures in the Executive Branch governing the adjudication of contested matters and the promulgation of rules and regulations.

Program Classification

03. Adjudication of Administrative Appeals (C52:14F-1 et seq. and C52:14B-10)--Full-time administrative law judges hold hearings and render decisions to the various agency heads for their acceptance, rejection, or modification within 45 days.

Judicial Administration creates standards and maintains filing, docketing, record keeping, and decision making systems for an estimated 9,750 cases in the administrative agencies; develops and administers a program for the continuing training and education of judicial personnel.

Fiscal and Management Services develops systems and administers the areas of budgeting and accounting, purchasing, property maintenance, personnel and payroll; develops and administers data processing and word retrieval capabilities and administers a program for training and education of clerical and administrative personnel.

Development of Administrative Procedures (C52:14B-1 et seq.)--Regulates state agencies with regard to the preparation, publication and filing of proposed and adopted rules and regulations; maintains and sets standards for the New Jersey Register, the New Jersey Administrative Code and the New Jersey Administrative Reports.

	Actual FY 1985	Actual FY 1986	Budgeted FY 1987	Budget Estimate FY 1988
EVALUATION DATA				
Cases pending as of July 1.....	2,786	1,958	2,012	2,320
Cases filed.....	8,510	8,589	9,000	9,750
Cases disposed of.....	9,338	8,535	8,692	9,570
Cases pending as of June 30.....	1,958	2,012	2,320	2,500
Cases disposed of per judge.....	229	202	212	220
Pages Printed:				
Administrative Code.....	23,343	42,859	40,000	42,500
New Jersey Register.....	3,491	2,750	3,500	4,000
New Jersey Administrative Reports.....	1,746	1,101	2,000	2,250

AFFIRMATIVE ACTION DATA

Male Minority.....	7	8	15	16
Male Minority %.....	4.3	4.7	8.0	8.6
Female Minority.....	35	34	48	49
Female Minority %.....	21.1	20.0	25.7	26.3
Total Minority.....	42	42	63	65
Total Minority %.....	25.5	24.7	33.7	34.9

POSITION DATA

Budgeted Positions.....	192	207	207	207
Positions Budgeted In Lump Sum Appropriation.....	17	---	---	---
Total Positions.....	209	207	207	207

APPROPRIATION DATA (amounts expressed in thousands)

-----Year Ending June 30, 1986-----					-----Year Ending June 30, 1988-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATION	Ref Key	1987 Adjusted Approp	Requested	Recom- mended
7,297	1,083	263	8,643	8,199	Adjudication of Administrative Appeals	03	7,885	7,886	7,786
7,297	1,083	263	8,643	8,199	Total Appropriation		7,885	7,886	7,786
<u>Distribution by Object</u>									
5,347	---	74	5,421	5,272	Personal Services-- Salaries and wages		6,035	5,839	5,739
5,347	---	74	5,421	5,272	Total Personal Services		6,035(a)	5,839	5,739

74. DEPARTMENT OF STATE--Continued
 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL
 74. GENERAL GOVERNMENT SERVICES
 2515. OFFICE OF ADMINISTRATIVE LAW

-----Year Ending June 30, 1986-----						Year Ending -----June 30, 1988-----		
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	Ref Key	1987 Adjusted Approp	Requested	Recom- mended
339	---	584	923	919	Materials and Supplies	330	345	345
1,398	---	108	1,506	1,504	Services Other Than Personal	1,299	1,324	1,324
74	---	39	113	113	Maintenance and Fixed Charges	79	98	98
7	---	---	7	7	Special Purpose-- Affirmative action and equal employment opportunity program	7	7	7
5	---	47	52	52	Compensation awards	8	10	10
---	{ 37 811 R}	-560	288	---	Control	---	---	---
12	848	-513	347	59	<u>Total Special Purpose</u>	15	17	17
127	235	-29	333	332	Additions, Improvements and Equipment	127	263	263

It is recommended that, notwithstanding any law to the contrary, the salary of the Director of the Office of Administrative Law shall be established by the Civil Service Commission in the "State Compensation Plan."

It is further recommended that the Director of the Division of Budget and Accounting be empowered to transfer or credit as anticipated revenue to the General Fund from any appropriation made to any department for administrative hearing costs which had been appropriated or allocated to such department for their share of such costs.

It is further recommended that receipts derived from the sale of publications by the Office of Administrative Law and the unexpended balance as of June 30, 1987 of such receipts be appropriated for the preparation, printing and distribution of such publications.

- (a) The 1987 appropriation has been adjusted for allocation of the salary program.

NOTES