

## 2019 Tax Software Provider NJ DORES Letter of Intent

By submitting this Letter of Intent (LOI) to the New Jersey Division of Revenue and Enterprise Services (NJ DORES) you are agreeing to meet our standards for software provider registration, all tax preparation software, and substitute forms. Agreement and adherence to the national standards are required as a prerequisite to approval.

Failure to meet the standards or requirements set forth in the national standards and requirements form or in this LOI may result in the denial of your application or the removal of your organization as an approved software provider, and the rejection of all electronic or paper returns submitted using your products.

Please complete a registration form for each unique product your company offers. If you submit an incomplete form, your request to participate in electronic or paper submissions may be denied.

**This form must be completed and submitted to [e-GovServices@treas.nj.gov](mailto:e-GovServices@treas.nj.gov) no later than 1/16/2020**

Name of Company	Product Name	State Software ID
DBA Name	NACTP Member Number	State Tax Account Number (if applicable)
Address	Product Address/URL	Company FEIN
City	State	Zip Code
Regulatory/Compliance Contact	Phone	Email Address
Primary Individual MeF Contact	Phone	Email Address
Secondary Individual MeF Contact	Phone	Email Address
Primary Business MeF Contact	Phone	Email Address
Secondary Business MeF Contact	Phone	Email Address
Primary Leads Reporting Contact	Phone	Email Address
Secondary Leads Reporting Contact	Phone	Email Address
Test EFIN(s)	Test ETIN(s)	
Production EFIN(s)	Production ETIN(s)	

**Type of software product**

- DIY/Consumer (Web-Based)
- DIY/Consumer (Desktop)

- Professional/Paid Preparer (Web-Based)
- Professional/Paid Preparer (Desktop)

**Tax types supported**

Please check all that apply

Forms E-File

- Individual Income Tax
- Property Tax
- Estate/Trust/Fiduciary Tax
- Partnership Tax

Forms E-File

- Corporate/Franchise Tax
- S-Corporation Return
- Insurance Premium Tax
- Pass-Through Partnership/S-Corp

**Rebranded software products**

**Complete this section if your product is rebranded. If there are more than five software products that have been rebranded under a different name, please list them on a separate sheet and attach it to this submission.**

**Note:** In order for the software to be considered rebranded, changes cannot be made to the software requirements and output(s). It is your responsibility to make sure the rebranded product reflects the current software requirements and output(s).

Rebranded Product Name	Contact Person	Phone	Email Address	National Software ID *
Rebranded Product Name	Contact Person	Phone	Email Address	National Software ID *
Rebranded Product Name	Contact Person	Phone	Email Address	National Software ID *
Rebranded Product Name	Contact Person	Phone	Email Address	National Software ID *
Rebranded Product Name	Contact Person	Phone	Email Address	National Software ID *

\*If not available at the time of LOI submission, please provide it when available.

**For Rebranded Products, the State of New Jersey Division of Revenue and Enterprise Services has the following requirements for e-file ATS approval**

- Rebranded Products are required to complete an abbreviated e-file ATS approval process

## Substitute forms registration

Complete this section if your product will be providing substitute forms		
State Substitute Form Vendor Number		
Primary Individual Forms Contact	Phone	Email Address
Secondary Individual Forms Contact	Phone	Email Address
Primary Business Forms Contact	Phone	Email Address
Secondary Business Forms Contact	Phone	Email Address
*If you have separate contacts for each business tax type, please list them by tax type on a separate sheet and attach it to this submission.		

## Forms and schedules supported (check all that apply)

Use the section below to list forms and schedules.

### NJ1040 Family

Returns/Schedules		Returns/Schedules	
NJ1040		NJ1041	
NJ1040NR		NJ1041SB	
NJ1040X		NJ2210	
Schedule NJ-COJ		NJ-NRA	
Schedule NJ DOP		Schedule- A	
NJ2210		Schedule- A - SB	
NJ2450		Schedule- B	
NJW2		Schedule- B - SB	
NJ-NRA		Schedule- C	
Schedule- BUS-1		Schedule- C - SB	
Schedule- BUS-2		Schedule- D	
NJCBTK1		Schedule- E	
NJ1065K1		Schedule- E - SB	
Worksheet A		Schedule- G	
Worksheet B		NJ1041K1	
Worksheet C		NJSBK1	
NJ630		NJ630	
NJ1040ES		NJ1041ES	
Schedule NJ WWC			
Schedule NJ HCC			

### NJ Corporate Business Tax Family

Due to continuously changing legislation, there may be additional forms/schedules added for the upcoming tax season. By checking this box you are stating that you are willing to support these updates/changes for the CBT family of forms.

Returns/Schedules		Forms	
CBT100		Form 300	
CBT100S		Form 301	
CBT 100U		Form 302	
Schedule A		Form 303	
Schedule A-S		Form 304	
Schedule A-2		Form 305	
Schedule A-3		Form 306	
Schedule A-4		Form 308	
Schedule A-5		Form 310	
Schedule A-GR		Form 311	
Schedule AM		Form 312	
Schedule B		Form 313	
Schedule B-S		Form 315	
Schedule C		Form 316	
Schedule C-1		Form 317	
Schedule CBTK1		Form 318	
Schedule E		Form 319	
Schedule E-S		Form 320	
Schedule F		Form 321	
Schedule F-S		Form 322	
Schedule G		Form 323	
Schedule H		Form 324	
Schedule J		Form 325	
Schedule KL		Form 401	
Schedule K		Form 500	
Schedule K-S		Form 501	
Schedule M		Schedule G-2	
Schedule P		Schedule N	
Schedule P-1		Schedule O	
Schedule PC		Worksheet GIT-DEP	
Schedule Q		CBT150	
Schedule Q-S		CBT200T	
Schedule R		Annual Report	
Schedule S			

## NJ Partnership Family

Returns/Schedules		
NJ1065		
CBT1065		
CBT160		
PART 200T		
NJ1065E		
Schedule- A		
Schedule- B		
Schedule- J		
Schedule- L		
Schedule- PD		
Schedule- T		
NJ1065K1		
NJ-NRA		
Worksheet GITEP		
NJ1065ES		

## Communication and Expectations

### Documents and materials

State of New Jersey Division of Revenue and Enterprise Services e-file documentation will be posted/provided at the following locations:

- State of New Jersey Web Portal
  - <https://my.state.nj.us/openam/UI/Login>

### Refund expectations

To assist Taxpayers and Tax Professionals expecting refunds, State of New Jersey Division of Taxation is providing a URL and/or a statement about refund processing. Industry partners should use this statement and/or URL to communicate and help set the appropriate expectations with external stakeholders. Providing this information will ensure everyone is communicating a consistent refund timing message.

url: [https://www20.state.nj.us/TYTR\\_TGI\\_INQ/jsp/prompt.jsp](https://www20.state.nj.us/TYTR_TGI_INQ/jsp/prompt.jsp)

### Taxes due expectations

NJ DORES is providing a URL and/or a statement about taxes due, such as due dates and payment methods. Industry partners must use this statement and/or URL or other method prescribed by the jurisdiction in all products. The

messages must be shown to end-users within the software in a way to maximize the likelihood the message is read.

**URL:** <https://www.state.nj.us/treasury/taxation/payments-notice.shtml>

## Driver's license/ID card expectations

To help Taxpayers, Tax Professionals, and Industry partners understand the jurisdiction requirements for State Driver's Licenses or ID Cards, State of New Jersey Division of Revenue and Enterprise Services is providing the following expectations:

### For e-file returns:

- State of New Jersey Division of Revenue and Enterprise Services requires the DL/ID Card Information be included with the tax return but will not reject the e-file return

## Questions, Requirements, Standards and Recommendations

This section represents jurisdiction questions, requirements, and standards for tax software providers.

### [Specific Questions](#)

1. Do you support unlinked jurisdictional returns?
  - a.  Yes
  - b.  No
  
2. What refund products or payment vehicles do you offer your customers? If you partner with an entity to provide refunds (e.g. Amazon.com or other pre-paid cards), please provide the names and bank routing numbers (RTNs) of each company. Attach a separate sheet if necessary.

## Acknowledgments and signature

- I acknowledge all e-file ATS tests submitted during the approval process are created in, and originate from, the actual software.
- I acknowledge all electronic returns received by the State of New Jersey Division of Revenue and Enterprise Services generated from this software will be electronically filed from the initially approved product version, or a subsequent product update.
- I acknowledge all paper returns received by the State of New Jersey Division of Revenue and Enterprise Services generated from this software will be printed from the approved product version, or a subsequent product update.
- I acknowledge the State of New Jersey Division of Revenue and Enterprise Services will be notified of any incorrect and/or missing calculation or e-file data element for any paper or electronic returns submitted to the State of New Jersey Division of Revenue and Enterprise Services.

I acknowledge users/customers of desktop products who attempt to e-file 10 or more business days after a production release will be required to download and apply the product update.

I agree to provide true, accurate, current, and complete information. By signing this agreement, my company agrees to all of the requirements listed in this document. The State of New Jersey Division of Revenue and Enterprise Services reserves the right to deny, suspend or terminate my company's ability to submit returns.

AUTHORIZED REPRESENTATIVE PRINTED NAME	AUTHORIZED REPRESENTATIVE EMAIL ADDRESS	
AUTHORIZED REPRESENTATIVE SIGNATURE	AUTHORIZED REPRESENTATIVE PHONE NUMBER	DATE

**Complete this signature line if this is an amended Letter of Intent**

AUTHORIZED REPRESENTATIVE SIGNATURE	AUTHORIZED REPRESENTATIVE PHONE NUMBER	AMENDED DATE
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